

BOOK SELECTION ORDERING TIPS

Elementary Programs

📖 Select your books carefully. Have your students, teachers, and librarian suggest the kinds of books the children are interested in reading. You can also use your network of RIF liaisons for ideas.

📖 Order 3 books per child per year. Always include an additional 10% so that you'll have a good selection at your final distribution.

📖 Your Federal/Northern Virginia RIF funding is \$5.00 this year. This figure represents 75% of the cost of the program. You are responsible for the remaining 25% (National RIF policy) of the total cost plus any additional book cost.

📖 If, by mistake, a book bill comes to you, **DO NOT PAY IT.** Notify your Area Chairperson and send the bill to RIF of Northern Virginia. **We pay all bills** and then in turn bill your program.

📖 If you have any question or problems concerning book selection/ordering, please call Ann Harrison at (703) 278-0082.

